

WARREN WATER DISTRICT
Minutes of the meeting of the Board of Directors
July 21, 2025

SECTION 1-1. A regular meeting of the Board of Directors of Warren Water District was held pursuant to notice thereof duly given or waived on the 21st day of July, 2025, at the Warren Water District Conference Room, 1206 E. 2nd Ave., Indianola, Iowa.

SECTION 1-2. Chairman Heemstra called the meeting to order at 6:00 p.m., and served as Chairperson.

SECTION 1-3. Director Freeman served as Secretary of the meeting and kept the minutes.

SECTION 1-4. The following members of the Board of Directors were present at the meeting: **X Bussanmas, X Swedberg, X Heemstra, X Freeman, X Smith, X Rankin, X Nevins, and X Benshoof, X Brant (after appointment).** The Chairperson declared that a quorum existed for the conduct of business. Also present for at least a part of the meeting were: **Andy Fish, Matt Van Wyk, Lisa Coffman, Sarah Hansen, and Michele Brant**

APPROVAL OF PRIOR MEETING MINUTES

SECTION 2-1. Minutes of the meeting of the Board of Directors held on June 16, 2025, were reviewed and an opportunity for discussion was allowed. The following corrections, (if any be set forth immediately below) were made to the aforesaid minutes of such meeting: **none**

SECTION 2-2. Upon motion duly made by **Director Swedberg**, seconded by **Director Bussanmas**, and carried, the aforesaid minutes of which meeting were approved as presented (or as corrected if noted above).

MANAGER'S REPORT

SECTION 3-1. Matt Van Wyk presented his written Financial Report relating to the recent activities of the District. The Chairperson directed the Secretary of the meeting to retain such written report of a business record and to incorporate such as part of these minutes. Such report was reviewed and an opportunity for discussion thereof was allowed.

SECTION 3-2. Upon motion duly made by **Director Swedberg**, seconded by **Director Bussanmas**, and carried, the prior activities portion of such Financial Report was approved, ratified and confirmed as being deemed the authorized acts and doings of the District to the extent expressly disclosed in such written report, EXCEPT: **None**

SECTION 3-3. Leak at Indian Hills. Just rebored a new line.

SECTION 3-4. Talked to Engineering firm for the City of Martensdale. They are wanting to put up a water tower. They are supposed to talk again on the 22nd.

SECTION 3-5. Electric Pump at BPS 7 (for BPS 7 VFD update quote from Electric Pump).

SECTION 3-6. Working on the 2026 budget.

SECTION 3-5. Nolasoft is working on a website upgrade.

SECTION 3-5. New board members are required to take a training course.

MOTIONS MADE / RESOLUTIONS ADOPTED

SECTION 4. The following resolutions were presented upon motion made and either adopted or defeated as shown below:

Motion by **Director Nevins**: 2nd by **Director Smith**
AYES 8: NAYS: 0

X Carried / ____Failed
Resolution Number 072125-A

BE IT RESOLVED THAT: **The Warren Water District Board of Directors appointed Michele Brant as board member.**

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MOTIONS MADE / RESOLUTIONS ADOPTED

SECTION 4. The following resolutions were presented upon motion made and either adopted or defeated as shown below:

Motion by **Director Nevins:** 2nd by **Director Swedberg**
AYES 9: NAYS: 0
X Carried / ____Failed
Resolution Number 072125-B

BE IT RESOLVED THAT: **The Warren Water District Board of Directors approve the purchase of a new board table from Workspace.**

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Agenda items discussed:

Senate File 592 was discussed. Allowing 2 homes on one parcel. The District Rules and Regulations currently does not allow two homes with one water service. Matt is to look into this further.

Rates and Fees schedule will be discussed in September when Matt Stoffel from PFM will be at the meeting to discuss new CIWW rates.

CIWW – As of 7-22-25 Residential watering will be allowed with stipulations. Hope to reintroduce commercial watering soon. The District requested ½ million gallons for future capacity allocation from construction of new plants.

OTHER MATTERS REVIEWED AND DISCUSSED

SECTION 5. In addition to those items shown on any attached meeting agenda or under resolutions noted above, the following other matters of business were reviewed/discussed at the meeting.

5-A Discussed diversification of investments. Add the Investment Policy to the September board meeting agenda.

NEXT MEETING OF THE BOARD OF DIRECTORS

The chairperson declared that, (unless a special meeting be sooner called or notice of change sooner be given), the next regular meeting of the Board would be held at the Warren Water District Conference Room, **September 15, 6:00 PM.**

ADJOURNMENT: There being no further business, and upon motion duly made by **Director Nevins**, seconded by **Director Rankin**. The meeting was adjourned at 7:39PM.

Respectfully submitted:

Carol Butler Freeman

Carol Freeman, Secretary of the Meeting