

**WARREN WATER DISTRICT**  
**Minutes of the meeting of the Board of Directors**  
**June 16, 2025**

**SECTION 1-1.** A regular meeting of the Board of Directors of Warren Water District was held pursuant to notice thereof duly given or waived on the 16th day of June, 2025, at the Warren Water District Conference Room, 1206 E. 2<sup>nd</sup> Ave., Indianola, Iowa.

**SECTION 1-2.** Chairman Heemstra called the meeting to order at 6:00 p.m., and served as Chairperson.

**SECTION 1-3.** Director Freeman served as Secretary of the meeting and kept the minutes.

**SECTION 1-4.** The following members of the Board of Directors were present at the meeting:

**X Bussanmas, X Swedberg, X Heemstra, X Freeman, X Smith, X Nevins, and X Benshoof, and by Zoom X Rankin.** The Chairperson declared that a quorum existed for the conduct of business. Also present for at least a part of the meeting were: **Andy Fish, Matt Van Wyk, Lisa Coffman, and Michele Brant.**

**APPROVAL OF PRIOR MEETING MINUTES**

**SECTION 2-1.** Minutes of the meeting of the Board of Directors held on May 19, 2025, were reviewed and an opportunity for discussion was allowed. The following corrections, (if any be set forth immediately below) were made to the aforesaid minutes of such meeting: **Section 3-11 Due to not being able to provide 800 gal/min consistently, the board opted to not move forward with providing the county shop a hydrant on Nevada St.**

**SECTION 2-2.** Upon motion, duly made by **Director Smith**, seconded by **Director Swedberg** and carried, the aforesaid minutes of which meeting were approved as presented (or as corrected if noted above).

**MANAGER'S REPORT**

**SECTION 3-1.** Matt Van Wyk presented his written Financial Report relating to the recent activities of the District. The Chairperson directed the Secretary of the meeting to retain such written report of a business record and to incorporate such as part of these minutes. Such report was reviewed and an opportunity for discussion thereof was allowed.

**SECTION 3-2.** Upon motion duly made by **Director Freeman**, seconded by **Director Bussanmas**, and carried, the prior activities portion of such Financial Report was approved, ratified and confirmed as being deemed the authorized acts and doings of the District to the extent expressly disclosed in such written report, **EXCEPT: None**

**SECTION 3-3.** Indian Hills Subdivision was hit with breaks 3 times. Service and office did a good job.

**SECTION 3-4.** 2025 Consumer Confidence Report insert went out in the June bills.

**SECTION 3-5.** Attended the Harford council meeting. Gave them the hydrant flow list and talked about the Hartford tower again.

**SECTION 3-6.** Visited the local communities and let them know about the Stage III water shortage plan that went into effect.

**CIWW** May 30<sup>th</sup>, 2025, Stage I voluntary reduction in lawn watering due to water treatment facilities working near capacity to produce enough water for basic lifeline essentials.

Treatment is challenged because of water supply conditions caused by nitrate concentrations in the rivers. June 10<sup>th</sup>, 2025, Stage II was implemented. June 12<sup>th</sup>, 2025, Stage III was implemented. Stage III is a ban for all residential and commercial lawn watering, including irrigation systems.

The District called Bulk users and large subdivisions. On Friday, June 12th, some door hangers were hung, asking customers to comply.

**MOTIONS MADE / RESOLUTIONS ADOPTED**

**SECTION 4.** The following resolutions were presented upon motion made and either adopted or defeated as shown below:

Motion by **Director Swedberg:** 2nd by **Director Nevins**  
AYES 8: NAYS: 0  
X Carried / \_\_\_\_Failed  
Resolution Number 061625-A

**BE IT RESOLVED THAT: The Warren Water District Board of Directors approve creating a fees and rates schedule as provided.**

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**OTHER MATTERS REVIEWED AND DISCUSSED**

**SECTION 5.** In addition to those items shown on any attached meeting agenda or under resolutions noted above, the following other matters of business were reviewed/discussed at the meeting.

**SECTION 5-A** Director Smith would like to discuss the rates and fees schedule further at the September meeting.

**SECTION 5-B** Director Nevins would like a U-shaped board table. Director Rankin may have one available and Lisa will look into the cost of a new one.

**SECTION 5-C** Director Rankin would like to discuss having two houses on one service.

**SECTION 5-D** Michelle Brant is interested in filling the open spot on the board. She will be added to the July board meeting.

**NEXT MEETING OF THE BOARD OF DIRECTORS**

The chairperson declared that (unless a special meeting be sooner called or notice of change sooner be given), the next regular meeting of the Board would be held at the Warren Water District Conference Room, **September 15, 6:00 PM.**

**ADJOURNMENT:** There being no further business, and upon motion duly made by **Director Bussanmas**, seconded by **Director Nevins**. The meeting was adjourned at 7:17 pm.

**Respectfully submitted:**



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**Carol Freeman, Secretary of the Meeting**